

**DNA ANALYSIS LABORATORY**  
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**GUIDELINES FOR DNA ANALYSIS OF DISPUTED PARENTAGE**

**1. CHECKLIST OF REQUIREMENTS FOR CASE DOCUMENTATION**

Prior to the collection of biological samples, the following are needed:

- a. Completion of Form 001. Give details of purpose for DNA analysis.
- b. Presentation of a valid identification card (bearing photograph and signature), by both parties.
- c. Submission of one recent 2" x 2" ID photo of each individual included in sampling. Photos should have white background and should have been taken within the last week. Submission of this ID photo is required during the time of sampling. **NO SAMPLE WILL BE TAKEN WITHOUT THE APPROPRIATE PHOTO.**
- d. Submission of a photocopy of the child's birth certificate accompanied by the original (for verification) and the couple's marriage certificate (when applicable).
- e. Signing of the appropriate Agreement by both parties concerned.
- f. For minors, authorization from legal guardian and proof of legal guardianship are required.

**2. COLLECTION AND STORAGE OF BIOLOGICAL SAMPLES**

Blood samples (<1cc) will be drawn at the UP-NSRI-DNA Analysis Laboratory by a licensed medical personnel. Sampling is held on Mondays and Tuesdays, from 10 to 11:30am (BY APPOINTMENT ONLY). Payment of a Php 500.00 scheduling fee is required. Scheduling fee is non-refundable. If it is not possible for subjects to come to the laboratory, other arrangements may be made (see Section 5). Sampling on Saturdays (10am - 2pm) may be arranged but this will incur additional charges.

Biological samples from the alleged father(s), mother and the child are needed for simple paternity testing. Samples obtained from minors must be accompanied by a letter of authorization signed by the child's legal guardian. Documentation must be presented to prove guardianship. The Laboratory will collect samples only when prior and informed consent is signified by all parties concerned.

**3. PAYMENTS OF FEES**

Current rates for DNA analysis at 16-20 STR markers are as follows:

- Php 5,000.00 sample collection from an individual for DNA extraction and storage for five years (no analysis);
  - Php 35,000.00 for a single DNA profile;
  - Php 60,000.00 Filiation test involving ONE Parent and ONE Child (simultaneous processing);
  - Php 60,000.00 Filiation test for TWO Parents and ONE Child (simultaneous processing).
- \*\* Php 40,000.00 Filiation test for TWO Parents and ONE Child (simultaneous processing) for private purposes only.

Full payment must be made at the time that the samples are drawn or submitted. This fee does not include consultations and court appearances of the personnel. Additional statistical analysis of complex data and consultations with DNA personnel may incur separate fees.

Payments may be made in cash or via Manager's or Cashier's cheque (made out to the Diliman Science Research Foundation). Checks drawn against banks outside Metro Manila are subject to bank charges to be shouldered by the client as follows: Php 110.00 for checks in the amount of Php 40,000.00 and below; and 0.28% of the total fee for checks amounting to more than Php 40,000.00.

**4. DNA RESULTS**

The results shall be released to the parties based on arrangements made at the time of sampling.

**5. COLLECTION OF BLOOD SAMPLES OUTSIDE THE DNA ANALYSIS LABORATORY**

Blood samples may be collected by licensed medical personnel according to guidelines stipulated by the UP-NSRI-DNA Analysis Laboratory. A laboratory sampling form (Form 002) and Chain of Custody form (Form 004) must be properly filled up and sent along with the samples. Note that the UP-DNA Analysis Laboratory will only accept responsibility for samples after these have reached the laboratory. If the identity of the source of a sample is an issue, the personal appearance of individuals concerned at the UP-DNA Laboratory (Section 1) is advised. Staff of the DNA Analysis Laboratory must be informed of the projected arrival details of the samples. This will ensure the immediate processing of samples upon arrival at UP. Collection Cards and all documents required will be forwarded to the client upon written request by the client, accompanied by a minimal fee of Php 1,000.00 per sample. This amount is both non-deductible and non-refundable.

**HOME SERVICE PACKAGE** - For cases that would not be taken to court, home service for sample collection may be arranged. Home service would incur additional fees depending on the location of the sample collection. DNA test for private purposes may also be requested (Section 3).

Clients should fulfill all documentation and payment requirements. Results are only released upon completion of all requirements stipulated in this guideline.